

## How to post on the Norfolk Chambers of Commerce website

Members of Norfolk Chambers of Commerce can post members news, blogs, event and training on the website <https://www.norfolkchamber.co.uk>

### Create account or sign in

You will first need to create an account [here](#). Alternatively you can sign into your account [here](#). If you have forgotten your password, you can reset yourself.

This account will then need to be approved by the Customer Experience Team to give you the correct permissions to post (allow 1 day).

Alternatively, you can contact the Customer Experience Team with your username and they can do it straight away for you. This will then be linked to your company directory listing and where your posted content will also appear.

### Video Guide to posting content

Watch our step-by-step video guide on how to post member content:  
<https://www.norfolkchamber.co.uk/website-user-guide>.

### Content Approval

This will then be sent to the Customer Experience Team, normally content is approved on the same day and you will be contacted if the team cannot approve a post for any reason.

### Any problems?

If you have any problems creating an account, accessing your account or posting content please contact the Customer Experience Team on [hello@norfolkchamber.co.uk](mailto:hello@norfolkchamber.co.uk) or call 01603 625977